

Pre-school and Nursery Deputy Manager

Little Explorers, based at Fairford Primary School, is seeking an exceptional Pre-school and Nursery Deputy Manager to join our warm and supportive team. This is a fantastic opportunity to work within a vibrant and reflective school community that values inclusivity, high-quality practice and strong teamwork.

In this role, you will work alongside the existing practitioners and the Pre-school manager and under the guidance of the school's EYFS Lead to oversee the day to day running of the pre-school and nursery. You will help to create a caring, safe and stimulating environment where children can thrive, and you will play a key role in delivering high quality early education and care.

We are looking for someone who:

- Has a genuine passion for working with young children
- Is an outstanding practitioner with at least one year of experience in an Early Years setting
- Holds a relevant Level 3 Early Years qualification
- Has sound knowledge of the Early Years Foundation Stage curriculum and related programmes/strategies
- Has strong experience and understanding of assessment and record keeping requirements in an Early Years environment
- Has experience of leading a team and working with external professionals
- Is a proactive, positive and collaborative team player
- Has excellent interpersonal skills and contributes positively to the pre-school team culture
- Is warm, approachable and able to build strong relationships with families to support children settling into education
- Makes learning engaging, challenging and inspiring
- Demonstrates commitment to professional development and proactively addresses areas for improvement

In return, we offer:

- A supportive and friendly staff team
- Purpose-built accommodation designed to enable high-quality teaching and learning
- A Governing Body that is both supportive and challenging, with a genuine commitment to staff wellbeing, pupil progress and the school's role in the community
- Parents who are engaged and supportive of their child's learning
- Dedicated time for planning and meetings with the Pre-School manager, EYFS Lead and other pre-school staff

Hours: 30.00 hours per week (term time only plus 1 week), initially arranged as follows:

Monday- Friday: 8.30am – 3.00pm

Grade: Grade 5 (pts 11–14), £28,142 – £29,540 per annum pro rata (pay rise due April 2026; percentage increase to be confirmed)

If you are interested in applying you must complete the standard GCC application form which can be found via <https://www.gloucestershire.gov.uk/schoolsnet/jobs-and-training/find-a-job/> or a paper copy obtained from the school office or via a request for the application pack on careers@fairford.gloucs.sch.uk .

CVs are not acceptable.

The advert will remain open until a suitable candidate is appointed.

Contract: Permanent

Closing Date: 9am Monday 20th April 2026

Interview Date: Friday 24th April 2026

Start Date: ASAP

All appointments are subject to an enhanced DBS check, satisfactory references and other medical and safeguarding checks prior to appointment.

This school is committed to safeguarding and promoting the welfare of children and young people and to the promotion of British Values. Any person applying for this position will be expected to demonstrate a commitment to such practices.

The job description and person specification is available via the application pack via the school office and details are also on our website www.fairford.gloucs.sch.uk

The application pack contains copies of our Safeguarding & Child Protection Policy, Safer Recruitment Policy and Policy Statement of the Recruitment of Ex-Offenders and is available to be requested via email on careers@fairford.gloucs.sch.uk or the school office

Note 1: The school will carry out online searches of shortlisted candidates to help identify any incidents or issues which may need to be explored at interview. Shortlisted candidates will also be required to complete a self-declaration on their criminal record or information that would make them unsuitable to work with children.

Note 2: Any successful applicant will have to demonstrate the right to work in the UK

Note 3: If the successful applicant has lived or worked outside of the UK for a period of more than 6 months within the last 10 years they will be required to provide a police check (Certificate of Good Conduct) from that country to cover that period.